

Request for Student Field Trip

Principal _____ School _____ Date _____

Class/Organization: _____ Number of Students: _____

Teachers: _____

Chaperones: _____

Purpose of Trip: _____
(Competition, Convention, Field Trip etc.)

Date of Trip: _____

Place to Visit: _____

Educational Objectives: _____

How will objectives be met: _____

Description of Trip: _____

How will the trip be funded? **You MUST provide details if trip is funded by more than one source.**

Permission notes will be sent home and no child will go without having a signed note from parent or guardian.

Sponsor (Person Making Request): _____ Date: _____

Principal: _____ Date: _____

Superintendent: _____ Date: _____

Board Approved: _____ Yes _____ No Date: _____